**Career Development Coordinator Meeting Log**

Complete the following form after meeting with our Career Development Coordinator. Be sure to clearly answer the questions below to capture action items and next steps. Upload a copy to your student dashboard. Only typed submissions will be accepted.

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| Student Name: |  |
| Meeting Date: |  | **Current Semester:** (Ex. Spring 2023) |  |
| Expected Graduation: |  |
| Major: |  |
| Minor: | [ ]  Coaching Minor [ ]  Other: [ ]  SEED Minor [ ]  No Minor |
| Coursework: | [ ]  Completed Fundamentals of Coaching[ ]  Completed Coaching of (insert sport here)[ ]  Completed Coaching of (insert sport here) |
| Career Goals:1. Short-term goals – What do you plan to do after graduation such as applying for grad school, PT school, coaching job, or other?2. Long-term goals – What do you anticipate doing in the next 5 years? |  |
| Coaching Pathway:(Check all that apply) | [ ]  Teach and Coach in K-12 School[ ]  Collegiate Level Coach[ ]  Community League or Select Team Coach[ ]  Other:  |
| Will you be pursuing a certification to teach in Texas? | [ ] Yes[ ] No[ ] UndecidedIf yes, what specific certification program was discussed? |
| Resume Status: | [ ]  Have not created one.[ ]  Have one but it needs to be reviewed and edited.[ ]  Have one that is ready for distribution to potential employers. |
| Meeting Summary*What were the key points of your conversation with the Career Development Coordinator?**What career-related next steps do you need to take this semester?**Were there any other topics discussed or specific questions you had for the Career Development Coordinator?**Do you need to schedule any follow-up meetings with the Career Development Coordinator or other staff, and what will be discussed?* |