**Career Development Coordinator Meeting Log**

Complete the following form after meeting with our Career Development Coordinator. Be sure to clearly answer the questions below to capture action items and next steps. Upload a copy to your student dashboard. Only typed submissions will be accepted.

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| Student Name: |  | | |
| Meeting Date: |  | **Current Semester:**  (Ex. Spring 2023) |  |
| Expected Graduation: |  | | |
| Major: |  | | |
| Minor: | Coaching Minor  Other:  SEED Minor  No Minor | | |
| Coursework: | Completed Fundamentals of Coaching  Completed Coaching of (insert sport here)  Completed Coaching of (insert sport here) | | |
| Career Goals:  1. Short-term goals – What do you plan to do after graduation such as applying for grad school, PT school, coaching job, or other?  2. Long-term goals – What do you anticipate doing in the next 5 years? |  | | |
| Coaching Pathway:  (Check all that apply) | Teach and Coach in K-12 School  Collegiate Level Coach  Community League or Select Team Coach  Other: | | |
| Will you be pursuing a certification to teach in Texas? | YesNoUndecided  If yes, what specific certification program was discussed? | | |
| Resume Status: | Have not created one.  Have one but it needs to be reviewed and edited.  Have one that is ready for distribution to potential employers. | | |
| Meeting Summary  *What were the key points of your conversation with the Career Development Coordinator?*  *What career-related next steps do you need to take this semester?*  *Were there any other topics discussed or specific questions you had for the Career Development Coordinator?*  *Do you need to schedule any follow-up meetings with the Career Development Coordinator or other staff, and what will be discussed?* | | | |